



**CITY OF ELY COUNCIL
ASSETS COMMITTEE**

MINUTES OF A MEETING

HELD ON MONDAY 22ND JANUARY 2024 AT 7.00 PM AT SESSIONS HOUSE, LYNN ROAD, ELY.

PRESENT: Mrs S Jay– Deputy Clerk to the Council

Bold font indicates voting member of committee

Cllr R Morgan

Cllr M Wade

Cllr L Fox

Cllr K Holtzmann

Cllr R Denness

1. Apologies for absence

Apologies had been received from **The Mayor, Cllr Austen and Cllr R Moss-Eccardt**

2. To receive declarations of interests

There were no declarations of interest.

3. To approve the minutes of the last meeting held on the 17th October 2023 and matters arising.

The minutes of the last meeting held on the 17th October 2023 were agreed by members and signed by the Chairman. Pages A62 & A63 refer.

There were no matters arising.

4. To note budget updates for Cemetery, Recreation, Christmas Lights, Local Needs Housing and the Maltings complex dated 16th January 2024.

Members noted the budget updates dated 16th January 2024. There were no significant variances.

5. To note Zurich inspection reports dated October, November & December 2023 for Cemetery, Sessions House. Maltings and Play areas.

Members noted the inspection reports dated October, November & December 2023 for Cemetery, Sessions House. Maltings and play areas. The Deputy Clerk reported that any faults will be repaired.

The lift in Sessions House requires a replacement telephone line, this will be a GSM based system.

Members unanimously approved a quotation of £1249.00 plus VAT for this.

The roof on the boiler room at Sessions House requires work to seal it. Members approved a quotation of £1123.20 to repair this.

6. Recreation Areas

(i) To discuss suggestion of installation of a bicycle track.

Members discussed Cllr Fox's suggestion of a bicycle track in Ely. Whilst the Council has no available land on which to put this, suggestions of land that ECDC are responsible for were made. Therefore, Cllr Fox will follow these up with ECDC.

(ii) To receive update on installation of fitness equipment.

The Deputy Clerk reported the installation of fitness equipment should be completed by the 25th January. She reported that if the equipment is well received then there is the possibility of the installation of further equipment in other areas.

7. Cemetery

(i) To note report on Cemetery Chapel.

Members noted the report on the chapel circulated with the agenda and by email.

It was agreed that the Deputy Clerk will obtain quotations for a full structural survey on the Chapel, prioritising the work that needs to be done over the next 5 years.

(ii) To discuss increase in Cemetery Fees applicable from 01.04.24.

Members unanimously agreed to increase the cemetery fees by 7.18% from the 1st April 2024, this being in line with the precept increase for 2024/25.

8. Christmas Lights

To note the minutes of the meeting held on the 14th November 2023

Members noted the minutes dated 14th November 2023.

9. Local Needs Housing

Members discussed increasing the rent by the rate of inflation once published for January 2024. The matter will be discussed further at the next meeting.

10. The Maltings Complex -to receive updates on:

(i) Maltings

a) Refurbishment of doors.

The Deputy Clerk advised she was still trying to obtain quotes to refurbish the doors, with the possibility of the addition of disabled access openers being added.

b) Insurance claim The Deputy Clerk informed members of an insurance claim which was noted.

The garage roof has been leaking and work to rectify this will commence shortly.

(ii) Maltings Cottage

The Deputy Clerk gave an update on the subsidence claim for the cottage that had been received from ECDC, the drainage survey has been completed and monitoring will continue for another 2-3 months.

(iii) Maltings Restaurant

The tenants request to erect an additional chiller storage and relocate the shed has been approved by ECDC.

11. Date of next meeting:

Monday 18th March 2023 @ 7pm

The meeting closed at 7.42pm