



CITY OF ELY COUNCIL
ASSETS COMMITTEE

MINUTES OF A MEETING
HELD ON TUESDAY 12TH JULY 2022 AT 7.00 PM AT SESSION HOUSE, LYNN ROAD, ELY.

PRESENT: Mrs S Jay– Deputy Clerk to the Council

Cllr C Phillips **Cllr V Ganivet** **Cllr I Lindsay**
Cllr S Austen (substitute member for Cllr C Whelan)

Cllr R Pitt

The Mayor - Cllr R Morgan

Bold font indicates voting member of committee

1. Apologies for absence

Apologies were received from **Cllr C Whelan**, .

2. To receive declarations of interests

Cllr Ganivet declared a pecuniary interest in item 8 (iii).

3. To approve the minutes of the last meeting held on the 7th June 2022 and matters arising.

The minutes of the last meeting held on the 7th June 2022 were agreed by members and signed by the Chairman. Pages A42 & A43 refer.

Matters arising:- Page A42 – Item 6. The Deputy Clerk reported that as per the terms of reference Sessions House will be included on future agendas. She reported a meeting had been held with the Allotments and Gardens Association regarding displaying the Allotment Trophies at Sessions House. A suitable area had been found for them. Their representatives will now take the matter back to their committee.

4. Recreation Areas

(i) To note budget update, dated 11th July 2022

Members noted the budget update dated the 11th July 2022, there were no significant variances.

Members would like to be consulted at an earlier stage by ECDC with regards to the type of play equipment that is installed by developers.

5. Cemetery

(i) To note budget update, dated 11th July 2022

Members noted the budget update dated the 11th July 2022, there were no significant variances.

(ii) To receive an update on Chapel

Cllr Phillips reported the refurbishments to the Chapel are still planned. A quote of £1078.12 had been received to professionally clean and impregnate the Chapel floor tiles. After this has been done, the Estates Manager will be able to repair the floor. Members agreed to place an order for this work to be undertaken. A quote for cushions had been received which was between £1000 and £1500 depending on the style chosen. Members agreed this should be included in the budget for the next financial year.

6. Christmas Lights –

(i) To note the budget update, dated 11th July 2022

Members noted the budget update dated the 11th July 2022, there were no significant variances.

(ii) To note minutes of a meeting held on the 28th June 2022

Members noted the minutes of the Christmas Lights sub-committee meeting held on the 28th June 2022 that had been circulated with the agenda. The Deputy Clerk advised that some lights had been ordered and received. Members noted the plans for the ‘Countdown’ and shopping event to be held on the 27th November 2022.

(iii) To approve co-option of volunteer members:- Mr T DesChane and Mr C Lockwood

Cllr Pitt proposed the co-option of Mr T DesChane and Mr C Lockwood onto the Christmas Lights Sub Committee, this proposal was seconded by Cllr V Ganivet and unanimously approved by members.

7. Local Needs Housing

(i) To note budget update date 11th July 2022

Members noted the budget update dated the 11th July 2022. There were no significant variances.

8. The Maltings Complex -to receive updates on:

(i) Maltings – To receive an update

The Deputy Clerk advised and previously informed by email to members, that the floor had sunk where the existing seating sits in its retracted position. This will need to be repaired in between the old units being removed and the new units being installed. The Estates team will undertake this work. In order to reduce the load of the units on the floor, it will be necessary to add extra wheels. This will be an additional £1643.04. This extra cost was unanimously agreed by members.

Cllr Ganivet advised that in her capacity as lead member for the Maltings, she had met with the Venue Manager and the Deputy Clerk. She will work with them to produce a schedule of planned work to be incorporated into future budgets.

Cllr Lindsay had contacted the conservation officer to request a meeting to discuss making the buildings carbon neutral and also to seek advice regarding the style of replacement windows for the Maltings.

He will advise the Deputy Clerk when has received a response.

Cllr Phillips advised a meeting with Malting’s local residents will take place on the 19th July 2022.

(ii) To note budget updates dated 11th July 2022 for Maltings, restaurant & cottage

Members noted the budget update dated the 11th July 2022, there were no significant variances.

(iii) Maltings Cottage

Cllr Phillips reported a meeting will be held and with the second option in the previous tender process to discuss their interest in the cottage.

9. Date of next meeting:

Tuesday 6th September 2022 @ 7pm

The meeting closed at 8.03 pm