



**CITY OF ELY COUNCIL
ASSETS COMMITTEE**

MINUTES OF A MEETING

HELD ON MONDAY 5TH AUGUST 2024 AT 7.00 PM AT SESSIONS HOUSE, LYNN ROAD, ELY.

PRESENT: Mrs S Jay– Deputy Clerk to the Council

Bold font indicates voting member of committee.

Cllr R Morgan

The Mayor, Cllr C Phillips

Cllr R Ward

Cllr M Wade

Cllr M Banyard

1. Apologies for absence.

Apologies had been received from **Cllr L Fox**.

2. To receive declarations of interests.

There were no declarations of interest.

3. To approve the minutes of the last meeting held on the 3rd June and matters arising.

The minutes of the last meeting held on the 3rd June 2024 were agreed by members and signed by the Chairman. Pages A69, A70 & A71 refer.

There were no matters arising.

4. To note budget updates for Cemetery, Recreation, Christmas Lights, Local Needs Housing and the Maltings complex dated 29th July 2024.

Members noted the budget updates dated 29th July 2024. There were no significant variances.

5. To approve renewal of leases for the Scout and Guide Hall, St Johns Road, Ely – 21 years.

Members agreed to renew the leases for 21 years in respect of the Scout and Guide Halls on St Johns Road Ely, which are due to expire in 2025. This matter will now be referred to the Council's solicitor.

6. To note Zurich Inspection reports dated June 2024 for play areas and cemetery – any faults to be repaired.

Members noted the inspection reports dated June 2024. The Deputy Clerk advised that all faults will be repaired.

7. Recreation Areas.

(i) To receive update on PiPA audit.

The Deputy Clerk reported she had received some of the reports for the PiPA audit but was awaiting the final report which should be received in September.

8. Cemetery

(i) To receive an update.

The Deputy Clerk reported the sign for the Sensory Garden had been delivered and will be installed this week. The Mayor reported that he had shown a group Rotarians around the cemetery who had requested their appreciation be conveyed to the committee for the work that has been done there. Cllr Morgan expressed thanks to the Mayor and Deputy to Clerk for their work in relation to the cemetery.

9. Christmas Lights

(i) To receive an update

The Deputy clerk reported she will be meeting with the lead volunteer and Estates Manager soon. New lights are to be delivered in September and the hoists are booked.

10. Local Needs Housing.

(i) To receive an update.

The Deputy Clerk reported complaints had been received from residents regarding 3 trees located on Ramsey Road that drop sap on to parked cars which can cause damage to the paint work. It is possible the roots from the trees could also affect property and the car park in the future. Therefore, on the advice of the tree officer these will be removed in September after the nesting season has concluded. To mitigate this loss, 3 more trees will be planted in the vicinity. A letter has been sent to residents advising of this. The tree officer will be consulted with regards to the species of the replacement trees. This course of action was approved by members.

11. Sessions House.

(i) To receive an update.

Members agreed to the purchase of bike rack which will be located near the boiler room, this will be no more than £80.

12. The Maltings Complex -to receive updates on:-

(i) Maltings – to receive update on the Maltings being registered as a Community Asset.

Members agreed for the Clerk to speak to ECDC as the Landlord, to see if they have any objections to the Maltings Venue being registered as a community Asset. If they agree, Cllr Moss-Eccardt will apply.

The Mayor reported that the relations with the Maltings and local residents had improved considerably and there was no longer hostility. He thanked the Venue Manager for her hard work in achieving this.

(ii) To receive an update regarding the windows, stair lift and front doors.

The Deputy Clerk advised the windows will be installed on the 28th and 29th August and a date is awaited for the installation of the stair lift. The Deputy Clerk had met with a carpenter regarding the doors and a quote is awaited.

(iii) Lighting

Cllr Wade suggested that CIL money could be used for new LED stage lighting. Members agreed the Deputy Clerk will request the Venue Manager to arrange 3 quotations.

(v) Maltings Cottage – To receive an update.

No further update at present to report.

(vi) Maltings restaurant – to receive any updates.

No updates to report.

13. Date of next meeting:

Monday 7th October at 7pm

The meeting closed at 7.30pm