



**CITY OF ELY COUNCIL
ASSETS COMMITTEE**

MINUTES OF A MEETING
HELD ON MONDAY 3rd JUNE 2024 AT 7.00 PM AT SESSIONS HOUSE, LYNN ROAD, ELY.

PRESENT: Mrs S Jay– Deputy Clerk to the Council

Bold font indicates voting member of committee.

Cllr R Morgan

The Mayor, Cllr C Phillips

Cllr R Ward

Cllr L Fox

Cllr M Banyard

NOT PRESENT: Cllr M Wade

1. Apologies for absence.

Apologies had been received from **Cllr R Moss-Eccardt**.

2. To receive declarations of interests.

There were no declarations of interest.

3. To approve the minutes of the last meeting held on the 18th March 2024 and matters arising.

The minutes of the last meeting held on the 18th March 2024 were agreed by members and signed by the Chairman. Pages A66, A67 & A68 refer.

There were no matters arising.

4. To note and approve the terms of reference.

Cllr Fox proposed that the terms of reference for the committee be approved, this proposal was seconded by Cllr Morgan and unanimously agreed by members.

5. To appoint a committee Vice Chair.

The Mayor proposed Cllr Fox as Vice Chair of the committee, this proposal was seconded by Cllr Morgan and unanimously agreed by members.

6. To appoint lead members for the Cemetery and the Maltings.

Cllr Fox proposed The Mayor as the lead member for the Cemetery, this was seconded by Cllr Morgan and unanimously agreed by members. The Deputy Clerk reported that she meets on a regular basis with The Mayor and the Estates Manager at the Cemetery to address any issues and to have a general catch-up.

Members agreed not to appoint a lead member for the Maltings as the Clerks are in contact with the Venue Manager daily and deal with all issues arising.

7. To note budget updates for Cemetery, Recreation, Christmas Lights, Local Needs Housing and the Maltings complex dated 21st May 2024.

Members noted the budget updates dated 21st May 2024. There were no significant variances.

8. Recreation Areas.

(i) To receive update on bicycle track.

Cllr Fox had no further update to add.

(ii) To consider audit of play areas from PiPA to suggest ways of making them more inclusive.

Cllr Morgan proposed that an inclusivity audit of the Council's play areas be carried out at a cost of £350.00 plus Vat per day by PiPA. This proposal was seconded by The Mayor. The audit will take approximately 2.5 days. The Deputy Clerk will take photos/videos of the play areas and send them to be audited. The result of the audit will highlight elements of good practice and where provision falls short. This will help with any refurbishments and design concepts

9. Cemetery.

(i) To receive update.

The Deputy Clerk reported the Sensory Garden is progressing well. The fence on New Barns Avenue has been erected and painted.

10. Christmas Lights Working Group.

(i) To co-opt a member on to the Working Group.

Cllr Morgan proposed Mr M Chinery-Colyer be co-opted on to the working group, this proposal was seconded by The Mayor and unanimously agreed by members. Lights have been ordered and are expected to be delivered in September.

11. Local Needs Housing.

(i) To receive an update.

The Deputy Clerk reported there had not been any responses to the notification of the rent increase, due to be implemented on the 1st July.

12. Sessions House.

(i) To receive an update.

There was no update to report.

13. The Maltings Complex -to receive updates on:-

(i) Maltings – to consider registering the Maltings as a Community Asset and if agreed appoint a Cllr to move this forward.

Members agreed to apply to register the Maltings as a Community Asset and as Cllr Moss-Eccardt had suggested this at a recent Personnel Finance & Governance meeting, request him to move the matter forward.

(ii) To receive an update regarding the windows, stair lift and front doors.

The Deputy Clerk reported the windows and stair lift had been ordered. Obtaining quotes for the refurbishment of the front doors had continued to be unsuccessful. Therefore, members agreed that quotes for new doors should be obtained.

(iii) To approve application for CIL money to sand and protect the hall floor at a cost of £3572.00 plus any repairs. Therefore, apply for £3800 from CIL.

Members unanimously agreed to approach the CIL sub- committee for £3800 to sand and protect the hall floor.

(iv) Consider a lump sum application for funding from CIL for the Maltings as previously done for Recreation areas.

Members agreed to approach the CIL sub-committee for £50,000 for future projects for the Maltings, including the front doors.

The Maltings Complex continued.....

(v) Maltings Cottage – To receive an update.

No further update at present to report.

(vi) Maltings restaurant – to receive any updates.

No updates to report.

14. Date of next meeting:

Monday 5th August 2024 at 7pm

The meeting closed at 7.40pm