

**CITY OF ELY COUNCIL
PERSONNEL, FINANCE AND GOVERNANCE COMMITTEE
MINUTES OF A MEETING HELD AT 7.00 PM ON
31ST AUGUST 2021 AT THE MALTINGS, SHIP LANE, ELY**

PRESENT:

Cllr A Whelan
Cllr V Ganivet
Cllr S Austen

Cllr C Whelan
Cllr M Rouse

Cllr C Phillips
Cllr I Lindsay

NOT PRESENT: Cllr M Downey

1. APOLOGIES

Apologies were received from Cllrs Every and Morgan.

2. DECLARATIONS OF INTEREST

There were no declarations of interest.

3. MINUTES OF THE LAST PERSONNEL, FINANCE AND GOVERNANCE COMMITTEE MEETING (HELD ON THE 13TH JULY 2021) & MATTERS ARISING

Minutes of the last Personnel, Finance and Governance Committee meeting held on the 13th July 2021, were agreed, and were signed by the Chairman, as a true record. Pages PFG 100 and 101 refer.

There were no matters arising

4. BUDGET UPDATE

Members noted the budget update, dated the 31st July 2021. There were no variants of concern.

5. TO CONSIDER THE GRANT APPLICATIONS FOR 2021

Members considered the grant applications. Recommendations of proposed grants to the next Full Council are attached to these minutes. Due to the low number of applications received there will be a second phase of applications with the closing date being the 7th January 2022, so awards can be made before the end of the financial year. The Council will also consider grant applications prior to this date if the circumstances permit them to do so and there are extenuating reasons for it to be considered early.

6. THE GENERAL POWER OF COMPETENCE

Cllr A Whelan had requested this be added to the agenda, as she wanted to remind Councillors that we were still working towards this.

7. UPDATE FROM THE GOVERNANCE WORKING GROUP

Cllr C Whelan confirmed the Governance Working Group had not met.

8. UPDATE FROM THE COUNCIL'S STRATEGIC PLAN WORKING GROUP

The Clerk will email councillors to find a date that the majority could attend for the Councillor seminar in October. This will discuss what Councillors hope to achieve and agree key objectives from the Strategic Plan. The first step will be for the Committee Chairs to revisit the draft Strategic Plan in relation to their own Committee and review the aims and objectives contained within this and decide in light of the pandemic, whether these are still achievable. The outcomes of this could be presented at the Councillor seminar. The Clerk will send all Committee Chairs a copy for latest version of the Strategic Plan.

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COMMITTEE CHAIRMAN
11th October 2021

9. UPDATE FROM CIL SUB-COMMITTEE

The minutes of the last meeting of the CIL Sub-Committee held on the 26th July 2021 were noted. It had been requested by the members of this Sub-Committee that the minutes be permitted to be reported directly to Full Council. The Clerk confirmed that this could only happen if it was to become a Committee. It was therefore agreed to ensure the minutes were reported to the Personnel, Finance & Governance Committee before the next Full Council was due. To make sure this happened the meeting dates of the CIL Sub-Committee would be amended to ensure they were held just before the Committee meetings. Members agreed to recommend to the next Full Council approval of the bid from the Assets Committee for £20,000 for the purchase of play equipment at the play area at Cherry Hill. With regard to the bid from the Climate & Environment Committee for £135,000 for CCTV equipment it was agreed that due to the large amount requested, the Clerk will put this on the next Full Council agenda for consideration by all councillors. It was felt that more information needed to be provided with regards to the cost, what the Council would actually get for this and who was going to be paying for it.

10. UPDATE FROM THE INCLUSIVITY WORKING GROUP

The notes of the last meeting of the Inclusivity Working Group held on the 27th July 2021 were noted. Cllr Phillips reported the Group had been in contact with local community groups and organisations and had received a very positive response from them. It is hoped that some of the groups will make presentations to the Full Council.

Cllr Phillips asked if anyone was aware if there was any activities being undertaken within the District to support Afghanistan refugees. Nobody was aware of anything so it was agreed the Clerk would write to the Chief Executive of ECDC to raise these concerns and those raised by parishioners to Councillors and ask ECDC to take the lead and do something to assist the situation

11. UPDATE FROM THE NORTH ELY HUB AND COMMUNITY WORKING GROUP

The notes of the last meeting of the Working Group held on the 27th July 2021 were noted. Cllr Lindsay had asked the Clerk and Chairman to request Sally Bonnett from ECDC be asked to attend a Full Council meeting to present an update on the current state of play concerning the Ely North Development plans to Full Council. Matters such as the Country Park, the provision of allotments, the transport infrastructure, the provision of shops, the community centre and walking and cycling paths all have big implications for this Council.

12. YOUTH STRATEGY WORKING GROUP UPDATE

The notes of the last meeting of the Youth Working Group held on the 17th August 2021 were noted. Cllr Christine Whelan informed members that the Group wished to engage more with young people and the idea of a photography competition, the subject being Ely through the eyes of young people was suggested. This was felt to be a good idea. Cllr C Whelan will contact either the Ely Photographic Club or Babylon Gallery to see if they would wish to work with the Council on this. The Ely Standard could also be involved. There would also need to be an incentive for the winner.

13. COMMUNICATIONS/PR

Cllr C Whelan reported the Working Group had not met.

14. HEALTH AND SAFETY ISSUES

There were no health and safety issues to raise.

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COMMITTEE CHAIRMAN
11th October 2021

15. PERSONNEL ISSUES

Members noted the further information obtained by the Clerk with regard to the cheapest quote. This clarified all the roles that would be covered under this quotation. There was however a slight increase in the price to £1,500 plus VAT. This still remained the cheapest quote and the Clerk confirmed she had met with the provider and discussed the process to be undertaken. She had been very impressed with his knowledge and attention to detail. Members agreed to recommend to the next Full Council the approval of the appointment of Human Capital Department to undertake the staff pay review.

16. ANY OTHER BUSINESS

There was nothing to discuss under any other business.

17. DATE OF NEXT MEETING

The next meeting will be on Monday, 11th October 2021 at 7.00 pm.

The meeting closed at 8.27 pm.

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COMMITTEE CHAIRMAN
11th October 2021



**CITY OF ELY COUNCIL - 2021/2022 FINANCIAL YEAR
PERSONNEL, FINANCE AND GOVERNANCE COMMITTEE
APPLICATIONS FOR GRANT AWARDS FROM SECTION 137 FUNDING**

<u>APPLICANT</u>	<u>Requested</u>	<u>Recommended</u>
1. Babylon Arts	£1000	£1000
2. Good Vibes Local CIC Ltd	£1065	No award
3. The Stained Glass Museum	£750	£750
4. Prickwillow Village Council	£120	£120
5. Stuntney Village Council	£250	£250
6. Isle of Ely Rowing Club	£1800	£1000
7. Prickwillow Engine Museum	£1400	£1400
8. Rainbow Pre-School	£10000	No award
TOTAL	£16385	£4520