

**CITY OF ELY COUNCIL
PERSONNEL, FINANCE AND GOVERNANCE COMMITTEE
MINUTES OF A MEETING HELD AT 7.00 PM ON
30TH MAY 2022 AT THE MALTINGS, SHIP LANE, ELY**

PRESENT:

Cllr A Whelan
Cllr R Morgan

Cllr C Whelan
Cllr I Lindsay

Cllr S Bellow

1. APOLOGIES

Apologies were received from Cllrs Austen and Ganivet.

2. TO FORMALLY ELECT A CHAIRMAN

This item was not necessary due to Cllr A Whelan being formally elected as Chairman of this Committee at the Annual Council Meeting.

3. ELECTION OF VICE-CHAIRMAN

Cllr A Whelan proposed Cllr Bellow as the Vice-Chairman. This was seconded by Cllr C Whelan and unanimously agreed. Cllr Bellow was duly elected Vice-Chairman.

4. APPOINTMENT OF YOUTH LEAD

Cllr A Whelan proposed Cllr C Whelan be appointed as the Youth Lead. This was seconded by Cllr Bellow and unanimously approved. Cllr C Whelan was duly elected as the Youth Lead.

5. DECLARATIONS OF INTEREST

There were no declarations of interest.

6. MINUTES OF THE LAST PERSONNEL, FINANCE AND GOVERNANCE COMMITTEE MEETING (HELD ON THE 4TH APRIL 2022) & MATTERS ARISING

Minutes of the last Personnel, Finance and Governance Committee meeting held on the 4th April 2022, were agreed, and were signed by the Chairman, as a true record. Pages PFG 112, 113 and 114 refer. There were no matters arising.

7. BUDGET UPDATE

Members noted the budget update for the period up to the 31st March 2022. The Clerk had not had time to update the accounts from the new financial year but will forward to councillors once she has updated to the end of May. Councillors felt the end figures for the last financial year showed a very substantial bounce back with regards to the higher than budgeted income. This had been achieved by the hard work of all staff.

8. UPDATE FROM THE GOVERNANCE WORKING GROUP

The Governance Working Group will next meet on the 17th August. The amendments to the Standing Orders regarding substitutes at meetings were discussed again as it was felt the amended standing orders presented to the last Full Council were not correct. The wording in relation to Standing Order 4 j was agreed and all three Standing Orders will be proposed for acceptance at the next Full Council meeting.

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COMMITTEE CHAIRMAN
18th July 2022

9. UPDATE FROM THE COUNCIL'S STRATEGIC PLAN WORKING GROUP

There was no update from the Strategic Plan Working Group. The Strategic Plan would be discussed at the Councillor Seminar to be held in September.

10. UPDATE FROM CIL SUB-COMMITTEE

The CIL Sub-Committee had not met. Members noted the CIL expenditure analysis update.

11. UPDATE FROM THE INCLUSIVITY WORKING GROUP

The Inclusivity Working Group had not met. Members were continuing to meet with local groups. Members recognised the work done with the Ely Muslim Community and felt a good relationship had now been built. Members felt it was important to encourage wider engagement with the community and may need to think about other ways in which these groups are represented.

12. UPDATE FROM THE NORTH ELY HUB AND COMMUNITY WORKING GROUP

Cllr A Whelan informed members this Working Group had met with the developers on the 12th May. This had been a very productive meeting.

13. UPDATE FROM THE YOUTH LEAD

Cllr C Whelan reported that details of the photographic competition were now on social media. She informed members she attends the Youth Work Forum. This meets every 2 to 3 months and is undertaken by Cambs County Council. She agreed to provide a Healthwatch Survey for young people, so a link to this could be put on the Council's website.

14. COMMUNICATIONS/PR

This Group had not met.

15. HEALTH AND SAFETY ISSUES

There were no health and safety issues to raise.

16. PERSONNEL ISSUES

The Clerk had provided costings as requested at the last meeting of possible OCH staff and events that over-time could be paid for instead of TOIL. This information was considered and members felt it needed to be considered by all Councillors at the next Full Council meeting, at which a decision would be made to this request. This item will be considered in Committee. It was agreed to discuss the need for a Policy in relation to TOIL. The Clerk will look into this and prepare a report for the next meeting.

17. ANY OTHER BUSINESS

It was agreed as the summons to a meeting must, by law, specify the business to be transacted. A local Council cannot legally decide to take any action under the general heading of 'A.O.B' because these words do not specify any item of business. Therefore, the Council will no longer have Any Other Business on any of its agendas.

18. DATE OF NEXT MEETING

The next meeting will be on Monday, 18th July 2022 at 7.00 pm.

The meeting closed at 7.55 pm.

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COMMITTEE CHAIRMAN
18th July 2022